

TECHNICAL DIRECTOR

POSITION PURPOSE: Direct all technical aspects of the weekend worship services and special events; organize and manage the church's audio, video, lighting, stage and multi-media needs; and supervise, train, and recruit team leaders and volunteer team members to serve in the technical arts ministry.

PRIMARY RESPONSIBILITIES

- Direct and oversee the technical requirements of the worship services and special events.
- Directly supervise or serve as the Production Leader for weekend services.
- Recruit, assimilate, train and lead technical arts teams (sound, lights, video, computer graphics display, production) monthly.
- Manage technical systems through the church campus.
- File maintenance records with serial numbers.
- Oversee the repair and/or replacement of faulty equipment.
- Inspect technical systems and identify areas for improvement quarterly.
- Plan for future technology advancements and needs quarterly.
- Edit and post sermon and worship audio/video editing.
- Create, produce, and edit God@Work videos and recap videos for baptisms & special events.

OTHER RESPONSIBILITIES

- Manage classroom multi-media and coordinate usage with various church ministries.
- Direct stage set-up and tear down for all services and events.
- Coordinate all rentals of lighting, sound, and video for events both on and off campus.
- Oversee portable sound systems used church wide. Schedule and approve use and train operators.
- Continue personal education through various means (conferences, subscription, networking, etc.) to enable technology advancement in the future.

QUALIFICATIONS

- Attend a Harvest Palos Small group and Sunday Service on a weekly basis.
- Become a member at Harvest Palos.
- Abide by all expectations in the staff manual. Proven leader who is more excited by the success of their teams than their own individual contributions.
- Has a strong work ethic - meets deadlines, is organized, can be trusted, uses time wisely.
- Experience with multiple technical platforms and programs (Pro Presenter or similar presentation software, digital sound boards, Aviom systems, lighting board systems, DMX controllers, Planning Center Online, etc.)
- Should be highly organized and motivated to solve problems immediately, who thrives with many projects open at once, is independent and achieves results while able to respectfully ask questions and influence improvement within a team environment.

SCHEDULE & COMPENSATION

- 20 hours per week, most of which will be completed outside of Thursday night and Sunday morning.
- Work will primarily be done at the church, but some work may be done from home.
- Coordinator will be on call to oversee special events as needed.
- The position is paid hourly at \$15/hour.

Spiritual Gifts & Personal Traits Helpful for this Position

- Leadership – ability to inspire others towards excellence.
- Recruitment - ability to recruit and train volunteers.
- Creativity – strong creative mind for leading people in authentic worshipful ways.
- Flexibility – able to work under pressure and with last minute changes.
- Discernment – ability to adjust tech needs based upon “spiritual temperature.”
- Service – true servant spirit with a strong willingness to lead by example.